
Part C

Survey Questionnaire

Passenger / Ro-pax

Ship name:

IMO No:

Date survey completed:

Survey port:

Surveyor's name:

Survey company:

Surveyor's ref. number:

Order club:

Club ref. no.:

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5. Survey Questionnaire - Passenger / Ro-pax

5.1 Vehicle decks and cargo spaces

		Y	N	NA	NI	Remarks
5.1.1	Are cargo spaces suitable for the carriage of the nominated cargo?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.2	Are bilges clean, non-return valves working and bilge pumps in apparent good working order?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.3	Are bilges regularly sounded and proper logs maintained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.4	Are bilges and water leakage alarms routinely function tested and results logged?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.5	Is the overall steel structure apparently free from significant corrosion, pitting, scaling, buckling, dents, fractures, wastage, doublers, temporary repairs, etc.?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.6	Are manhole covers in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.7	Is the pipe work in the vehicle decks / cargo spaces in apparent satisfactory condition and suitably protected against mechanical damages?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.8	Is cargo spaces and vehicle deck ventilation in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.1.9	Are internal ramps, cargo hoists and associated hydraulic systems in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

5.1.10 Are permissible cargo heights, deck / ramp and lift loads, maximum speed and other relevant signboards fitted and clearly visible?

5.1.11 Is the lighting working satisfactorily?

5.1.12 Are pedestrian access routes on the vehicle decks clearly marked?

Additional information

5.2 Shell doors, ramps and other closing appliances

Y N NA NI Remarks

5.2.1 Are hull openings and their closing appliances apparently structurally sound and free from signs of water leakage?

5.2.2 Do audible and visual alarms for moveable decks, ramps and flood barriers operate correctly and are appropriate test records maintained?

5.2.3 Are closing and sealing arrangements in apparent good condition and properly adjusted?

5.2.4 Are drain channels and non return devices in apparent good condition?

5.2.5 Can doors / ramps be closed / opened without undue delay?

Additional information

5.3 Cargo and vehicle securing

		Y	N	NA	NI	Remarks
5.3.1	Are fixed lashing points in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.2	Is loose lashing and securing equipment including twist locks in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.3	Is the lashing and securing equipment of the same type as specified in the approved Cargo Securing Manual?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.4	Are lashing maintenance and testing records kept?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.5	Are trestles in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.6	Are crash barriers and tyre stops present and in satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.4 Passenger safety

		Y	N	NA	NI	Remarks
5.4.1	Is the passenger list properly maintained and as required by Flag?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.2	Are designated personnel trained in crisis and human behaviour, crowd management, PSCSHI and safety, as appropriate?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.3	Is there a system in place for checking passenger numbers at the assembly stations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.4	Are procedures in place to verify that cabins are evacuated and measures are in place to control / monitor persons checking cabins?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.5	Can designated ship's officers and ratings communicate in a language understood by the principal nationalities of passengers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.6	Are the passengers provided with proper emergency instructions by general announcements and signs in cabins and public areas?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.7	Are passenger areas fitted with low location marking and photoluminescent escape signs below smoke level?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.8	Is low location lighting working satisfactorily?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.9	Are hazards correctly identified and appropriately marked?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.10	Are adequate hazard warning notices for passengers posted in relevant language(s) for route?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

- 5.4.11 Are decks properly numbered and "you are here" mimic plans prominently posted in relevant places?
- 5.4.12 Is non-slip material applied on exposed areas of public decks?
- 5.4.13 Are emergency escape routes from accommodation and, if applicable, car decks marked and unobstructed?
- 5.4.14 Are the swimming pool(s) and whirlpool spas, as appropriate, fitted with suitable rescue equipment and markings / instructions?
- 5.4.15 Are records maintained for water treatment and testing for the swimming pools and whirlpool spas by appropriately trained crew?
- 5.4.16 Is there a vomit and faecal response plan for the swimming pools and whirlpool spas?
- 5.4.17 Is sport and recreation equipment apparently safe to use? Are appropriate safe use warning signs displayed?
- 5.4.18 Is a medical doctor employed onboard and is he / she satisfied with the equipment available?
- 5.4.19 Is there a food policy manual on board and are procedures for bacterial / viral control established (food, potable water and air handling)?
- 5.4.20 Does an authority regularly inspect health and sanitary conditions onboard?
- 5.4.21 Are procedures in place and adequate records maintained regarding the prevention and control of contagious illnesses and diseases, such as gastro-enteritis and / or noro-virus?

- 5.4.22 Are butchers' saws adequately guarded and chainmail gloves provided and used?
- 5.4.23 Are the furniture and fittings in passenger and crew areas adequately secured to prevent personal injury during ship movement?
- 5.4.24 Confirm top and bottom steps of passenger stairs are appropriately highlighted to mark changes in deck level?
- 5.4.25 Is there a pest management system onboard, as appropriate?
- 5.4.26 Is there a procedure for the management of passenger's pets?

Additional information

5.5 Safety routines

		Y	N	NA	NI	Remarks
5.5.1	Is the emergency station on the bridge and, if applicable, secondary emergency station, properly arranged and containing all relevant plans, procedures and instructions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.2	Are fire and safety rounds maintained on a daily basis at frequent intervals and do the rounds include the check of plugged in freight units, if appropriate?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.3	Is an effective drill schedule in place and followed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.4	Is there a system in place for preventing passengers access to vehicle decks while at sea?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

5.5.5 Are elevators properly maintained, certified and emergency call alarms regularly tested?

5.5.6 Are procedures in place to isolate elevators and fit barriers when maintenance works are being carried out?

5.5.7 Is there a system in place to regularly inspect passenger and crew areas and cabins?

Additional information

5.6 Fire safety

Y N NA NI Remarks

5.6.1 Are draught stops in place and in satisfactory condition?

5.6.2 Are the fire door status indicators in satisfactory condition?

5.6.3 Are fire door remote releases operational and regularly tested?

5.6.4 Are fire door closure speeds at a safe level to ensure positive closure and latching but not so fast as to cause personal injury?

5.6.5 Are the galley exhaust fire dampers in satisfactory condition?

5.6.6 Is the galley hood smothering system in satisfactory condition and are appropriate cleaning records maintained?

- 5.6.7 Is the accommodation high fog or sprinkler system and balcony drenching system reportedly in satisfactory condition?
- 5.6.8 Is the car deck drencher system in satisfactory condition?
- 5.6.9 Is fireman's outfit and equipment of an upgraded standard (above minimum IMO standard), sufficient in number for vessel class and properly distributed?
- 5.6.10 Is the electrical power supply to the galley hot equipment isolated during periods of non-attendance?
- 5.6.11 Confirm documentary evidence on board to show that balcony partitions made of non combustible materials and balcony furniture / furnishings made of restricted fire risk materials?
- 5.6.12 Are the hoses attached to the hydrants on the vehicle decks, and is the fire main permanently pressurised?
- 5.6.13 Confirm evidence available showing passenger ship thermographic requirements complied with as per SOLAS?

Additional information

5.7 Life saving appliances

		Y	N	NA	NI	Remarks
5.7.1	Are marine evacuation systems properly maintained and serviced and crew properly certified in their use?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.2	Is a fast rescue boat provided, the crew trained accordingly and maintenance and lowering records correctly maintained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

5.7.3 Is a record of testing of lifeboat release hooks maintained? Are fall prevention devices used during drills?

Additional information

5.8 Watertight integrity and survivability

		Y	N	NA	NI	Remarks
5.8.1	Do all hull doors have remote closed indication and a television surveillance system fitted?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.2	Are the scuppers working efficiently (vehicle deck and upper deck)? Are they designed to prevent blockages?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.3	Are down flooding openings (drains) working satisfactorily?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.4	Are visible areas of watertight bulkheads without unauthorized penetrations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.5	Is the condition of watertight doors, including visual and audible alarms, satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.6	Can the watertight doors be satisfactorily operated from Local / Bridge / Other remote station above weather deck / Emergency hand pump / Other stored power arrangement, as appropriate? Random checking required.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.7	Do the watertight doors comply with SOLAS requirements for opening / closing times, i.e. minimum 20 seconds and maximum 40 seconds? Random checking required	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.8	Does the status of watertight doors during passage comply with SOLAS regulations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

- 5.8.9 Is the bridge watertight door indicator panel in satisfactory condition, and showing Red light for open door and Green light for closed door?
- 5.8.10 Are vehicle deck cross-flooding bulkheads in a satisfactory condition?
- 5.8.11 Is there a system in place for establishing that the draught, trim and stability comply with the current requirements for the passage? If computer based, is this system verified monthly by means of manual calculations?
- 5.8.12 Are swimming pool emergency dump valves regularly tested?
- 5.8.13 Are vehicle decks fitted with "water on deck alarms" and regularly tested?
- 5.8.14 Are procedures in place to ensure bow doors are closed, sealed and locked prior to sailing?
- 5.8.15 Are alarms and interlocks regularly tested and appropriate records maintained?

Additional information

5.9 Shipboard communications

		Y	N	NA	NI	Remarks
5.9.1	Is the public address system in satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.9.2	Does the emergency public address system automatically override any onboard entertainment and audio systems?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

5.9.3 Are the fire / general alarm and the conning position distress panel in satisfactory condition (on main and emergency power)?

Additional information

5.10 Documentation

Y N NA NI Remarks

5.10.1 Is the evacuation plan in place and properly maintained?

5.10.2 Is the damage control plan available and properly maintained?

Additional information

5.11 Safety and operational tests (were the following tests carried out and found satisfactory?)

Y N NA NI Remarks

5.11.1 Engine room bilge high level alarms

5.11.2 Main and emergency fire pumps with two fire hoses on separate hydrants

5.11.3 Engine room remote stops, quick closing valves and shutdowns

5.11.4 Abandon ship drill

5.11.5	Fire drill	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.6	Random heat and smoke detectors and manual call points	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.7	Fire flaps (manual and / or auto)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.8	Fire door closure (random individual and zonal)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.9	Watertight door closure (random individual)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.10	Emergency power sources and emergency lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.11	Emergency steering	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.12	If appropriate, sideshell doors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.13	If appropriate, cargo hold bilge suction test	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.11.14	If appropriate, cargo hold high level alarms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5.11.15 If appropriate, hydro test of ballast spaces surrounding the cargo area

Additional information